

The CBIA Pre-Authorized Payment Plan makes it quick and easy to pay your Bar Group insurance premium.

1. Complete and sign the enrollment/authorization form below.
2. Mail the enrollment/authorization form and a void cheque to our office or fax it to 1-866-792-5276.

We'll make sure that your next monthly premium due is drawn directly from the bank account provided.  
 (Void cheque and authorization must be received at least 10 days prior to the date of the pre-authorized debit).

ABC Company  
 123 Any Street  
 Anytown PR A1A 1A1

The illustration shows the MICR encoding used on standard cheques. The labels help you identify the codes to enter in the following table.

MEMO \_\_\_\_\_

⑈ 108 ⑈ ⑆ 0 1 1 2 2 ⑆ 5 4 0 1 ⑆ 0 0 0 1 1 ⑆ 0 0 1 1 1 ⑈

Transit number	Institution number	Account number
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Transit Number:  Institution Number:  Bank Account Number:

Financial Institution: \_\_\_\_\_

Address: \_\_\_\_\_

**Payment Authorization**

We authorize The Canadian Bar Insurance Association (CBIA) to make automatic withdrawals from our bank account on or about the first business day of the month for insurance premiums due in accordance with the terms and conditions agreed to by us with the CBIA until such time as written notice to the contrary is given. If the premium changes, CBIA is authorized to amend the amount of the preauthorized withdrawals as required to administer our insurance contract. **We waive the right to receive further notice of the amount and date of each automatic withdrawal from my/our account.** If the financial institution does not honour an automatic withdrawal the first time it is presented for payment, CBIA may attempt to withdraw that payment again within 30 days. CBIA reserves the right to change the method of payment at any time. All automatic withdrawals from our bank account will be treated as business withdrawals as defined by the Canadian Payments Association in Rule H-1. We will notify CBIA in writing of any changes in the account information or termination of this authorization 10 days prior to the next withdrawal date. We understand that cancelling this PAC agreement may result in loss of insurance coverage unless CBIA receives another form of payment. Any refund of premium paid pursuant to this authorization shall be made to the policy owner.

If you have any questions about withdrawals from your bank account, contact CBIA at 1-800-267-2242, [www.barinsurance.com](http://www.barinsurance.com), or write to Customer Service at The Canadian Bar Insurance Association, 5 Park Home Avenue, Suite #500, Toronto, Ontario M2N 6L4.

You have certain recourse rights if any withdrawal does not comply with this agreement. For example, you have the right to receive reimbursement for any PAC withdrawal that is not authorized or is inconsistent with this PAC agreement. To obtain a form for a Reimbursement Claim, or for more information on your recourse rights, contact your financial institution or visit [www.cdnpay.ca](http://www.cdnpay.ca).

We warrant that all persons whose signature(s) are required to sign on this account have signed this agreement.

Name of Firm Insured: \_\_\_\_\_ CBIA Account No: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Name of Account Holder: \_\_\_\_\_ 2nd Account Holder (if required): \_\_\_\_\_

Please Print

Signature of Account Holder: \_\_\_\_\_ 2nd Signature (if required): \_\_\_\_\_

Date \_\_\_\_\_  
DD/MM/YYYY